



Phone: 0494-252111  
Fax: 0494-252112  
E-MAIL: 0494-252113  
0494-252114  
0494-252115



E-mail: director@icar.org.in  
director@cpcri.res.in  
cpcri@cpcri.res.in  
http://www.icar.org.in

No.F.40(2)36/2018/Estate (GH & HSTL) IV

Dated: 14.02.2020

**M/s.Vishal Manpower & Security Consultants**  
**# 06, Kamala Towers, Near Urwa Market**  
**Ashok Nagara Post, Mangalore-575 006**  
**Ph: 0824-2452456**

Sub: Extension of contract work on maintenance of guest houses & hostel – reg.  
Ref: 1. This office work order of even no. dated 20.02.2019.  
2. Your quotation dated 03.11.2018.

Sir,

In continuation of this office work order (1) cited above, duly accepting the terms & condition appended in the work order (Sl.No.23),, order is hereby placed for extending the contract work on maintenance of guest houses & hostel of this Institute for the period from **01.03.2019 to 31.03.2019 (01 month)** as detailed below:

Payment for service contract will be made on satisfactory completion of work and submission of pre-receipted bill along with GST payment receipt if applicable. (If Nil return the receipt for the same from the concerned authority should enclose).

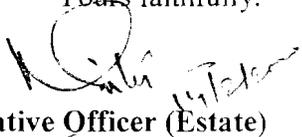
The Invoice should contain, invoice number, address of the firm / contractor, details of all taxes including GST, GSTIN, UID etc (both firm and ICAR-CPCRI, Kasaragod), PAN and Bank details, service description, service charge etc should be indicated separately.

Remittance of the final bill based on the full settlement of all the dues if any to Government / Institute.

**Note:** In addition to these, all Terms & Condition mentioned in Tender Schedule are relevant for this work.

Please acknowledge receipt of the work order and commence the work immediately.

Yours faithfully.

  
Asst. Administrative Officer (Estate)

Copy to:

1. All Heads of Division, CPCRI, Kasaragod
2. The Sr. Finance & Accounts Officer, CPCRI, Kasaragod.
3. The Asst. Labour Commissioner (Central). Office of the Regional Labour Commissioner. Kendriya Shram Sadan, Olumugat, By Pass Road, Kakkanad, Kochi-682 030.
4. The Officer-in-charge (Guest House & Hostel), CPCRI, Kasaragod.
5. The Drawing and Disbursing Officer, CPCRI, Kasaragod
6. Website
7. Guard file